



TOWNSEND WATER DEPARTMENT
540 Main Street West Townsend, Massachusetts 01474

Michael MacEachern, Chairman
Paul L. Rafuse,
Water Superintendent

Nathan Mattila, Vice-Chairman

Lance Lewand, Clerk
(978) 597-2212
Fax (978) 597-5561

WATER COMMISSIONERS MEETING AGENDA
April 10, 2017 - 4:30 P.M.
Water Department 540 Main Street, Meeting Room

I. PRELIMINARIES:

- 1.1 Call the meeting to order and announce meeting address.
- 1.2 Roll call.
- 1.3 Announce that the meeting is being tape recorded.
- 1.4 Chairman's additions or deletions.
- 1.5
- 1.6 Review correspondence.

II. APPOINTMENTS:

III. MEETING BUSINESS:

- 3.1 Review Free Cash and vote to appropriate funds.
- 3.2 Discuss/Approve to award contract for Fitchburg Rd. Tank Rehabilitation Project to Atlas Painting and Sheeting Corp. as recommended by our engineers.
- 3.3 Discuss/Vote on Attorney Doucette's recommendation regarding personnel and policies.
- 3.4 Discuss the public release of the scrap metal Investigation report.
- 3.5 Discuss filling the approved positions in the Townsend Water Department. RE: Union contract was ratified.
- 3.6 Refund Acct#1760, 24 Ash Street, \$385.86. Customer Paid bill twice and requests a refund.
- 3.7 Approve 1" service, Kevin Pena, 8 Shirley Road, Acct #61170 RE: Recv'd \$2,000.00.
- 3.8 Approve 1" service, Sean Tocci, 108 Old Turnpike Road, Acct #61720 RE: Recv'd \$2000.00.

IV. COMMISSIONERS UPDATES AND REPORTS.

4.1

V. WATER SUPERINTENDENTS UPDATES AND REPORTS.

- 5.1 Discuss status/progress of ice pigging project.

VI. OFFICE UPDATES AND REPORTS.

- 6.1 Review and Sign Bills Payable Warrants.
- 6.3 Review and sign Schedule of Bills Receivable report (SF)

**** (SF) signature folder**

VII. ADJOURNMENT: